

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, December 8, 2009**

I. CALL TO ORDER

The December 8, 2009 Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 7:03 p.m. by Chairperson Vallad at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present

Dot LaLone
Anne Loncar
Annette Zemon-Parker
Jean Vallad
Darryl Wendt (arrived at 7:17 pm)

Staff Present

Casey Reed
Sarah Richmond
Jennifer Tucker

Others Present

Verlin Cook

Commissioners Absent

Commissioner Baker with notification
Commissioner Christensen with notification

IV. AGENDA REVISIONS AND APPROVAL

Add "Township Board December 10, 2009 Agenda" as item "L" under Consent.

Add "Young At Heart Active Adults December Newsletter" as item "M" under Consent.

Add 'Discussion of Repairs to 1992 GMC Truck' as item "E" under New Business.

Move "2010 Officers" to item "F" under New Business.

Chairperson Vallad moved to accept the agenda as revised. Chairperson Vallad was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, and Vallad; No: None; Absent: Baker, Christensen and Wendt. The motion carried by a 4-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Regular Meeting Minutes-November 10, 2009 with Additional Disbursements of \$2,092.61 for Parks & Recreation Fund
- B. Receipt of Activities Report for November
- C. Receipt of Financial Summaries
- D. Receipt of Approved Township Board Meeting Minutes for October 8, 2009
- E. Receipt of October 2009 Budget Printouts
- F. Approval of Rental Request for Hart Community Center on July 25, 2010
- G. Receipt of Memo dated December 2, 2009 re: Awarding of the CDBG Funds for 2010
- H. Receipt of Thank You Letter to Oakland County Parks and Recreation dated December 2, 2009
- I. Receipt of Memo dated December 2, 2009 re: Director's Medical Leave
- J. Receipt of 2010 Township Holiday Schedule
- K. Receipt of Memo dated December 2, 2009 re: 2010 Prescribe Burning
 - Receipt of Communication
 - 1.

Commissioner LaLone moved to accept the consent agenda as presented. Commissioner LaLone was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, and Vallad; No: None; Absent: Baker, Christensen and Wendt. The motion carried by a 4-0 vote.

VII. OLD BUSINESS

A. Approval of Rose Township Interlocal Agreement

Director Tucker stated that the agreement that was included in the Park Commission packets included the most recent revisions to the interlocal agreement. – the revision was item two on page two.

Chairperson Vallad moved to amend the previous motion made at the November 10, 2009 meeting to say the following: to accept the Springfield Township Parks and Recreation and the Rose Township Interlocal Agreement as revised by the Township Attorney, Greg Need, and attached to Director Tucker's memo dated December 2, 2009. The Commission also asks that the this agreement be approved by the Springfield Township Board. Chairperson Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, and Vallad; No: None; Absent: Baker, Christensen and Wendt. The motion carried by a 4-0 vote.

Chairperson Vallad moved to add the "2010 Prescribe Burn Proposal" as item "G" under New Business. Chairperson Vallad was supported by Commissioner Loncar. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

VIII. NEW BUSINESS

A. Approval of Brochure Bids

The Commission reviewed the memo and the attached proposals that were included in their packets.

Chairperson Vallad wanted to know whether the sorting and addressing of the bulk mailing could be done in house to save some funds.

Director Tucker stated that this is very time consuming and would be better if completed by whom ever is awarded to bid.

Casey Reed, Recreation Coordinator, explained that even though Moreau Creative was not the lowest bidder there were several factors that played into her recommendation of that company. The company is located within the Township, they are familiar with the Department programs and along with what is needed for the brochure, and she is impressed with their quality of work.

Chairperson Vallad moved to hire Moreau Creative to publish the Department's 2010 Spring and Summer Brochure at a cost not to exceed the Brochure and Mailing line item in the 2010 budget. Chairperson Vallad was supported by Commissioner Wendt. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

To qualify this motion, since Moreau Creative was not the lowest bidder, the Park Commission elected to go with Moreau Creative because they are a Springfield Township business, have good quality of work, are familiar with our Department, the samples that were provided show a similar design style to the current brochure and the Recreation Coordinator has worked successfully with this contractor in the past.

B. 2010 Meeting Dates and Times

Commissioner Loncar inquired if there is any interest in moving the time for the meeting to 6:30 pm.

All of the Commissioners present stated that the change of time should not be a problem.

The Commission also discussed the possibility of a new policy addressing Commissioner member's attendance at meetings. This policy would potentially address the issue of Commissioners missing multiple meetings.

The Commission stated that all Park Commission meeting dates and times are published on the cable, website, and in the paper.

Commissioner Loncar moved that for the 2010 calendar year that the Park Commission begin their meetings at 6:30 pm. Also, Commissioner Loncar moved to accept the 2010 meeting dates as presented. Commissioner Loncar was supported by Commissioner Wendt. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

C. Procedure for Director's Time keeping- Commissioner Vallad/Policies & Procedure Committee

Chairperson Vallad presented the procedure for the Director's time keeping.

Chairperson Vallad would like to have the Commission Secretary also be the Personnel Liaison, since the position of Park Commission Secretary is elected every year. The title would be Park Commission Secretary/Personnel Liaison.

Chairperson Vallad stated that basically this procedure is saying that the Director needs to send her tentative schedule to the Park Commission Secretary/Personnel Liaison at the beginning of the month and then if there are any changes or additions to the schedule then the Director needs to send an e-mail to the Park Commission Secretary letting them know about the change in the schedule.

Commissioner Loncar asked if this was a new procedure or an amendment to an old procedure.

Chairperson Vallad stated that back in 2002 a procedure was originally put into place so it would be an amendment.

Commissioner Loncar was wondering why the procedure is being revised now, is it based on problems?

Chairperson Vallad stated that is was not based on problems per say but it comes down to a point that the Commission is supposed to be doing a yearly evaluation on the Parks and Recreation Director, and perhaps seeing all that she does will help the Commission with that process. Chairperson Vallad also stated that if Director Tucker has an out of office meeting it would be nice if she listed what the meeting is regarding.

Also, Chairperson Vallad stated that the rest of the Park employees report this exact information to Director Tucker, all the Commission is asking is to have Director Tucker report the same thing to a member of the Commission.

The Commission made a few suggestions for some changes to the wording in the procedure.

Director Tucker wanted to clarify that the Commission was asking for any deviations from a normal 9:00 am to 5:00 pm schedule, such as if she works a longer day.

Chairperson Vallad stated if Director Tucker flexes her time for a meeting, say coming in at 1:00 pm and working until 9:00 pm that should be reported. Director Tucker can also report those days when she works a longer day.

Chairperson Vallad moved to accept the Director's Time Recording Procedure as revised. Chairperson Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

Chairperson Vallad moved to add the title "Secretary/Personnel Liaison" to section 8.3 of the Springfield Township Parks and Recreation Commission Rules of Procedure and to move the definition from 8.5 to section 8.3. Chairperson Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad

and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

D. Discussion of the Park Commission's Role During Director's Leave

Director Tucker stated that she wanted to discuss this matter since her Family Medical Leave is fast approaching. It is her hope that the Department and the Commission both will continue to operate as they are currently.

In the past if there was a situation that arose while the Director was absent then a designated employee would contact the Park Chairperson for guidance with the situation.

Director Tucker stated that as she had discussed with Chairperson Vallad, if it was possible since there are a lot of natural resource based projects up coming, if she were able, she would like to come into the office to administer those contracts.

Chairperson Vallad stated first she would like Director Tucker to inform the rest of the Commission how things would be handled amongst the staff.

Director Tucker stated the staff will oversee their own areas. Casey Reed, Recreation Coordinator will oversee all programs and events; Sarah Richmond, Administrative Assistant will oversee the office; Verlin Cook, Park Maintenance Supervisor will be overseeing the maintenance; and Kim Polomski will oversee the Hart Center, i.e. the kitchen. The last time Director Tucker was out on leave the staff had weekly meetings.

Chairperson Vallad asked what the protocol would be if one of the employees had a problem.

Director Tucker stated that it depends on the problem, but her hope is that they would meet as a group to try to find a resolution before contacting the Park Commission. She also feels that there should be one person designated to call the Chairperson if the Commission does need to be contacted. She feels that the designee should be Sarah Richmond, since she has an overall grasp on bill paying, budget, and those types of things, where she may be able to answer questions a little bit easier.

Chairperson Vallad wanted to clarify that Director Tucker was saying that if there is a problem then the staff should meet amongst themselves to try and find a solution and if the problem can not be resolved then Sarah Richmond should contact the Chairperson. Also the staff would be having weekly staff meetings but no less than monthly.

Director Tucker stated that was correct.

Chairperson Vallad stated she had not problem with this protocol.

Commissioner LaLone wanted to know who would be signing the bills.

Director Tucker stated that what normally happens is that the office compiles the list. None of the bills require a signature to be paid except for mileage reimbursement. The additional disbursement list are those bills that get paid on a regular basis or have already been approved by the Park Commission.

Chairperson Vallad wanted to address the issue that Director Tucker brought up originally, which was about her coming in while she was on leave. Chairperson Vallad has some concerns regarding this, and she would like to look into it to see what the Township Attorney recommends.

Commissioner Loncar asked if there would be any liability for the Department if Director Tucker came in while she was supposed to be on her Family Medical Leave.

Chairperson Vallad would not want to say yes or no to that request until the Commission could look into the legalities.

E. Repairs to 1992 GMC Truck

Director Tucker brought to the Commission's attention the most recent problems with the 1992 GMC Truck.

On December 4, 2009, Verlin Cook, Park Maintenance Supervisor, gave Director Tucker a letter listing out all the problems with the truck. After receiving the letter, the truck was taken to Holly Auto Repair for a vehicle inspection.

Among the most necessary repairs needed are the following:

1. Rear brake lines
2. Fabricate and weld new cab mounts
3. Remove and replace existing housing seal
4. Windshield replaced

Other recommended repairs

1. Cooling system flush
2. License plate lights

Director Tucker stated that she hesitates putting any of the staff into the truck because of the continuing problems.

Chairperson Vallad asked Verlin Cook, Park Maintenance Supervisor, his opinion of the truck.

Mr. Cook stated that the body is going bad. The cab was sitting lower than truck bed because the mounts had rusted out. The motor is in pretty good condition. However, he has some other concerns with the truck. The last time he changed the spark plugs there was a problem removing one of the plugs and the threads around the plug. The next time the truck is tuned up the same thing could happen again and to repair it could be over \$ 2,000.00.

Chairperson Vallad thinks that the truck needs to be retired.

Commissioner Zemon-Parker stated the truck is eighteen years old; the Department has obviously gotten a lot of use of it.

Director Tucker stated that she would recommend taking off the lift gate and storing it for now. It is her opinion that the next step is to see what happens with the Township snow plowing and whether the Department would be getting a new truck for that purpose.

Chairperson Vallad stated that she feels that the truck should be retired and sold for scrap.

Commissioner Zemon-Parker concurs.

Director Tucker said she would like to get a waiver from the Township Attorney before selling the vehicle for scrap.

Commissioner LaLone moved to retire the 1992 GMC truck and give Director Tucker the permission to sell the parts and/or scrap the truck. Commissioner LaLone was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

F. 2010 Officers

Commissioner LaLone nominated Jean Vallad for the Chairperson position for the 2010 term. Commissioner LaLone was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

Commissioner Loncar nominated Darryl Wendt for the position of the Recording Secretary/Personnel Liaison for the 2010 term. Commissioner Loncar was supported by Commissioner LaLone. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

Commissioner Wendt nominated Lisa Christensen to the position of Treasurer for the 2010 term. Commissioner Wendt was nominated by Commissioner LaLone. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

G. 2010 Prescribed Burn Proposal

Director Tucker stated that under consent was the bid proposal for the 2010 prescribed burn season. This year for the prescribed burning season the Lower East Burn Unit, which is the area around the Civic Center, and the Southeast Burn Unit, which may be able to be done with the neighbor utilizing LIP grant funds, are scheduled to be done. The Lower East Burn Unit will be covered under the Whip Funds.

Director Tucker did state that the Lower East Burn unit is going to be a little more tricky to burn since it can not be burned during the week or when the Library is open on the weekend.

Chairperson Vallad moved to award the proposed prescribed burn for the 2010 season to David Borneman LLC. This prescribed burn will cover the Lower East Burn unit at a cost not exceed \$ 5,695.00. The Southeast Burn unit at a cost of \$ 7,275.00 contingent upon the Department being awarded grant funds to cover at least fifty percent of this unit.

Chairperson Vallad moved to have Director Tucker administer the prescribed burn contract if she is available. In her absence the Chairperson or the Chairperson's designee will administer the contract. Chairperson Vallad was supported by Commissioner Wendt. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

IX. TREASURER'S REPORT

A. Bills List

Commissioner LaLone moved to approve payment of the bills as follows: Parks and Recreation at \$ 30,908.52 and Trust and Agency at \$ 150.00. Commissioner LaLone was supported by Chairperson Vallad. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

B. Budget Amendment

Director Tucker stated that she had outlined the reasons for the amendments in her memo dated December 2, 2009.

Budget Amendment 1

Revenue:

Increase "Grants" Cost Center by \$ 6,341.00

(Increase "CDBG Reimbursement" line item # 211-012-588 by \$ 6,341.00)

[New "CDBG Reimbursement" line item total: \$ 6,341.00]

(Previous line item total: \$ 0.00)

New "Grants" Cost Center Total \$ 20,972.00

EW REVENUE TOTAL: \$ 586,972.00

(Previous Revenue Total: \$ 580,631.00)

Expenditure:

Increase "Consultant/Contractor" Cost Center by \$ 6,365.00

(Increase "Planner" line item # 211-768-803 by \$ 6,365.00)

[New "Planner" line item total: \$ 6,365.00]

(Previous line item total: \$ 0.00)

New "Consultant/Contractor" Cost Center Total: \$ 71,463.00

(Previous "Consultant/Contractor" Cost Center total: \$65,098.00)

New Expenditure Total: \$ 576,785.00

(Previous Expenditure Total: \$ 570,420.00)

Budget Amendment 2

Revenue:

Decrease "Baseball Program" Cost Center by \$ 22,500.00

(Decrease "T-ball" line item # 211-017-607 by \$ 8,000.00)

[New "T-ball" line item total \$ 7,000.00]

(Previous line item total: \$ 15,000.00)

(Decrease "Baseball/Softball" line item # 211-017-608 by \$ 11,700.00)

[New "Baseball/Softball" line item total \$ 11,300.00]

(Previous line item total: \$ 23,000.00)

(Decrease "Team Sponsorship" line item # 211-017-610 by \$ 2,800.00)
[New "Team Sponsorship" line item total \$ 6,700.00]
(Previous line item total: \$ 9,500.00)

New "Baseball Program" Cost Center Total **\$ 25,000.00**
(Previous Cost Center Total: \$ 47,500.00)

Increase "Grants" Cost Center by **\$ 9,723.00**
(Increase "Government Grants" line item # 211-012-539 by \$ 9,723.00)
[New "Government Grants" line item total: \$24,354.00]
(Previous line item total: \$ 14,631.00)

New "Grants" Cost Center Total **\$ 30,695.00**
(Previous Grants Cost Center Total \$ 20,972.00)

NEW REVENUE TOTAL: \$ 574,195.00
(Previous Revenue Total: \$586,972.00)

Expenditure:

Administrative Personnel Cost Center

Increase "Director Salary" line item # 211-759-7002 by \$ 1,082.00
[New "Director Salary" line item total: \$55,157.00]
(Previous line item total: \$54,075.00)

Increase "Recreation Coordinator" line item # 211-759-703 by \$ 645.00
[New "Recreation Coordinator" line item total \$ 32,781.00]
(Previous line item total: \$ 32,136.00)

Increase "Administrative Assistant" line item # 211-759-704 by \$ 749.00
[New "Administrative Assistant" line item total \$ 37,836.00]
(Previous line item total: \$ 37,087.00)

Increase "Office Clerical" line item # 211-759-705 by \$ 317.00
[New "Office Clerical" line item total \$ 15,850.00]
(Previous line item total \$ 15,533)

Decrease "Contingency" line item # 211-759-980 by \$ 2,793.00
[New "Contingency" line item total \$ 0.00]
(Previous line item total \$ 2,793.00)

Administrative Personnel Cost Center Total: \$ 196,960.00
(Previous total \$ 196,960.00~ NO CHANGE)

Maintenance Personnel Cost Center

Increase "Park Maintenance Supervisor" line item # 211-760-702 by \$ 770.00
[New "Park Maintenance Supervisor" line item total \$ 38,876.00]
(Previous line item total \$ 38,106.00)

Increase "Parks & Facility Maintenance" line item # 211-760-708 by \$ 356.00
[New "Parks & Facility Maintenance" line item total \$ 17,825.00]
(Previous line item total \$ 17,469.00)

Decrease "Contingency" line item # 211-760-980 by \$ 1,126.00
[New "Contingency" line item total \$ 0.00]
(Previous line item total \$ 1,126.00)

Maintenance Personnel Cost Center Total: \$ 107,107.00
(Previous Total \$ 107,107.00 ~ NO CHANGE)

Senior Citizen Program Cost Center

Increase "Senior Cook" line item # 211-764-702 by \$ 60.00
[New "Senior Cook" line item total \$ 3,027.00]
(Previous line item total \$ 2,967.00)

Decrease "Contingency" line item # 211-764-980 by \$ 60.00
[New "Contingency" line item total \$ 0.00]
(Previous line item total \$ 60.00)

Senior Citizen Program Cost Center Total: \$ 11,259.00

(Previous Total: \$ 11,259.00 ~ NO CHANGE)

Decrease Baseball Program Cost Center by

\$ 15,742.00

Decrease "Baseball/Softball Coordinator" line item # 211-765-702 by \$ 3,000.00
[New "Baseball/Softball Coordinator" line item total \$ 2,000.00]
(Previous line item total \$ 5,000.00)

Decrease "Site Supervisor" line item # 211-765-703 by \$ 326.00
[New "Site Supervisor" line item total \$ 1,674.00]
(Previous line item total \$ 2,000.00)

Decrease "Umpires-Employees" line item # 211-765-704 by \$ 1,100.00
[New "Umpires-Employees" line item total \$ 2,900.00]
(Previous line item total \$ 4,000.00)

Decrease "Employer's Social Security" line item # 211-765-715 by \$ 346.00
[New "Employer's Social Security" line item total \$ 496.00]
(Previous line item total \$ 842.00)

Decrease "T-ball Equipment" line item # 211-765-729 by \$ 1,225.00
[New "T-ball Equipment" line item total \$ 275.00]
(Previous line item total \$ 1,500.00)

Decrease "T-ball Uniforms" line item # 211-765-731 by \$ 1,700.00
[New "T-ball Uniforms" line item total \$2,300.00]
(Previous line item total \$ 4,000.00)

Decrease "B-Ball/S-Ball Uniforms" line item # 211-765-732 by \$ 1,300.00
[New "B-ball/S-ball Uniforms" line item total \$3,700.00]
(Previous line item total \$ 5,000.00)

Decrease "B-Ball/S-Ball Equipment" line item # 211-765-733 by \$ 1,500.00
[New "B-Ball/S-Ball Equipment" line item total \$1,000.00]
(Previous line item total \$ 2,500.00)

Decrease "Umpires-Contractual" line item # 211-765-801 by \$ 3,000.00
[New "Umpires-Contractual" line item total \$ 0.00]
(Previous line item total \$ 3,000.00)

Decrease "Training" line item # 211-765-802 by \$ 1,300.00
[New "Training" line item total \$ 700.00]
(Previous line item total \$ 2,000.00)

Decrease "Background Check-Employees" line item # 211-765-955 by \$ 100.00
[New "Background Check-Employees" line item total \$ 0.00]
(Previous line item total \$ 100.00)

Decrease "Background Check-Volunteers" line item # 211-765-957 by \$ 845.00
[New "Background Check-Volunteers" line item total \$ 655.00]

(Previous line item total \$ 1,500.00)

New Baseball Cost Center Total **\$ 16,000.00**

(Previous Baseball Cost Center Total: \$ 31,742.00)

Increase "Consultant/Contractor" Cost Center by **\$ 5,000.00**

(Increase "Natural Resource Management" line item # 211-768-813 by \$ 5,000.00)

[New "Natural Resource Management" line item total: \$27,000.00]

(Previous line item total: \$ 22,000.00)

New "Consultant/Contractor" Cost Center Total: **\$ 76,463.00**

(Previous "Consultant/Contractor" Cost Center total: \$71,463.00)

New Expenditure Total: **\$ 566,043.00**

(Previous Expenditure Total: \$ 576,785.00)

Chairperson Vallad moved to adopt the year end budget amendment as presented and attached to Director Tucker's memo dated December 2, 2009. The amendment will change the revenue to \$ 574,195.00 and the expenditures to \$ 566,043.00. Chairperson Vallad was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

X. COMMITTEE REPORTS

A. Policies and Procedure Committee

Chairperson Vallad stated the committee will need to meet to discuss the Park Commission Policy and Procedures, especially the Park Commission Rules of Procedure.

B. Shiawassee Basin Preserve Rental Properties Committee

Director Tucker informed the Park Commission that Ric King, the tenant at 8625 Eaton, is going to be moving out of the property on December 15th after almost fourteen years of renting that property. Also the house is in need of a fridge and stove if anyone knows of any.

C. Non-Profit Community Group Committee

Commissioner Wendt stated that Rotary did not complete the project as was originally agreed upon. They took it upon themselves to change the arrangement and only put new tops on two of the benches and replaced the other four benches.

Commissioner Wendt feels that Rotary did not meet their agreement with the Park Commission, so he feels they should be sent a statement per the contract.

Chairperson Vallad asked that Director Tucker please administer the signed 2009 Hart Community Center Non-Profit Group Rental Agreement.

XI. PUBLIC COMMENT

None

XII. COMMISSIONER COMMENT

The Commissioners wished everyone a safe and happy holiday season.

XIII. ADJOURNMENT

Commissioner Wendt moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 9:15 pm. Commissioner Wendt was supported by Commissioner LaLone. Vote on the motion: Yes: LaLone, Loncar, Zemon-Parker, Vallad and Wendt; No: None; Absent: Baker, and Christensen. The motion carried by a 5-0 vote.

Jennifer Tucker, Director of Parks & Recreation

Jean Vallad, Chairperson of Park Commission