

**SPRINGFIELD TOWNSHIP BOARD MEETING**  
**January 8, 2009**  
**SYNOPSIS**

**CALL TO ORDER:** 7:30 p.m. by Supervisor Trout

**PUBLIC COMMENT:** None

**CONSENT AGENDA:**

- a) Approved Minutes: December 11, 2008 Regular Meeting with bills and additional disbursements of \$389,093.97
- b) Accepted December 2008 Treasurer's Report
- c) Received December 2008 Reports: Building, Electrical, Plumbing, Mechanical, Ordinance and Fire
- d) Authorized payment of bills as presented, total \$13,232.90
- e) Received 2009 Property Tax Exemption Standards, correction
- f) Authorized change of Township Board Procedures to include the Pledge of Allegiance on the Township Board Agenda
- g) Directed Master Plan to Planning Commission for consideration of proposed text changes
- h) Received communications and placed on file.

**PUBLIC HEARINGS:**

- 1. Divine Mercy Parish Special Land Use and Concept Site Plan Review: Received oral comments
- 2. SBA Corporation Special Land Use and Concept Site Plan Review: No comments received

**OLD BUSINESS:**

- 1. Eagle's Ridge Master Deed and Bylaws: Granted approval pending additional review by Township Attorney

**NEW BUSINESS:**

- 1. Divine Mercy Parish: Approved special land use and concept site plan review
- 2. Refund of ZBA fee for Divine Mercy Parish: Authorized refund of \$200.00
- 3. SBA Corporation: Approved special land use and concept site plan review
- 4. Township Vehicles: Authorized Supervisor to request bids for Fire Department command vehicle and Parks & Recreation crew cab truck
- 5. Cable broadcasting of Township Board meeting: Discussed options for recording and editing Township Board meetings
- 6. Play equipment grant opportunity: Tabled consideration of Township matching funds
- 7. First Reading of Amendment to Ordinance No. 50, Construction Code Ordinance: Authorized Clerk to publish for second reading
- 8. Capital and Cooperative Revolving Fund project: Authorized support of program and authorized Clerk to execute agreement
- 9. Removal of Springfield Christian Academy School sign flashers: Authorized Supervisor to execute agreement with Road Commission for Oakland County to remove signs
- 10. Horizon EMS: Tabled consideration of agreement
- 11. Tri-Party Program: Approved amount not to exceed \$120,000.00 of Tri-Party funds for paving approximate 250 feet of Tindall Road approach off of Broadway

**PUBLIC COMMENT:** None

**ADJOURNED:** 9:45 p.m.

LAURA MOREAU, Clerk



\* **Trustee Hopper moved to approve the Consent Agenda with the deletion of Item g ‘Authorize Agreement with Horizon EMS for Ambulance Service’, moving it to Item 11 under New Business, and the addition of Item g, ‘Master Plan’, to refer the Master Plan back to the Planning Commission for changes. The remainder of the Consent Agenda approved as printed. Trustee Lamont supported the motion. Vote on the motion. Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

- a) Approval of Minutes: December 11, 2008 Regular Meeting with bills and additional disbursements of \$389,093.97
- b) Acceptance of December Treasurer’s Report
- c) Receipt of December 2008 Reports: Building, Electrical, Plumbing, Mechanical, Ordinance and Fire
- d) Authorize payment of bills as presented, totaling \$13,232.90
- e) Receipt of 2009 Property Tax Exemption Standards, correction
- f) Authorize change of Township Board Procedures to include the Pledge of Allegiance on the Township Board Agenda
- g) Master Plan

**Receipt of Communications**

- Receipt of Letter from MTA regarding Consumers Energy electricity rate increase
- Receipt of letters from Comcast regarding channel lineup and bundle packages
- Receipt of memo from Parks and Recreation regarding Park Commission officers
- Receipt of letter and Annual Report from Clarkston Area Youth Assistance
- Receipt of letter from the Sixth Judicial Circuit Court congratulating Youth Services for a successful year

**Public Hearing:**

- 1. Divine Mercy Parish

Supervisor Trout opened the Public Hearing at 7:37 p.m.

The following individuals were present representing Divine Mercy Parish:

Msgr. John Budde  
Building Committee Members Tom Mockeridge and Tom Sorrell  
Project Architect Gus Pappas of Constantine Pappas  
Civil Engineer Jeff Huhta of Nowak & Fraus  
Landscape Architect (and parish member) Mike Donnellon of Innovative Land Design

Mike Donnellon gave a brief overview of the project. For the past two years, Divine Mercy Parish has been planning and designing this project starting with a Master Plan for 144 acres of land, which identified use zones. During this process there were several parish community meetings, neighbor meetings, as well as meetings with the Township and Archdiocese of Detroit.

The two major priorities that came out of the Master Plan process were to get a worship center and begin holding masses there instead of at Davisburg Elementary. The second item was to be environmentally sensitive to the land. The parish consists of approximately 160 families and has been in the community since 2003.

Mr. Donnellon stated he is here tonight to answer any questions, and to hopefully receive approval to move onto the next stages of Site Plan approval with the Planning Commission.

Gus Pappas provided Board members renderings of the site. Trustee Vallad asked that a copy be projected so the audience knows what is being looked at.

Mr. Pappas stated the parish is trying to utilize as many green features of the property as possible. Some examples are building orientation, to take advantage of the sun coming in on the southern exposure; to have large overhangs on the southern exposure to stop any heat gain from coming into the building during the summer, but at the same time, take advantage of the sun coming in the winter time to allow natural light to come into the northern glass without any heat gain. The types of materials to be used are all 'green' in nature.

Jeff Huhta stated the Parish is looking at about a 15.5 acre development that is being proposed as a part of the future worship center and parking area; the entire property is 140 acres. In reviewing the Master Plan the Parish had put together, he believes the Planning Commission and consultants agree that the placement of the building was appropriate for the site.

Mr. Huhta addressed the Stormwater Management aspect of the property. In keeping with the Township's ordinances, the Parish is looking at implementing the best management practices available for this site. Bio retention areas will be provided, a detention facility is being proposed that meets the twenty-five year detention pond requirement.

Questions were raised at the Planning Commission that Mr. Huhta addressed. He stated there are two wetlands located on the property, indicated as Wetland 'A' and 'B' on the drawing. A report will be forthcoming to the Township, and consultants. Wetland B is a non regulated wetland. Wetland "A" is regulated.

Mr. Huhta stated grading and drainage issues were looked at based on comments from staff, planning consultants, and the Planning Commission regarding the location of the detention facility. A meeting has been scheduled in the near future to meet with the consultants to go through this in detail to get a firm understanding of what is proposed on the site, and to discuss any potential alternatives. He stated the detention facility meets the Township's ordinance requirements.

Mr. Huhta stated the Fire Chief also identified some issues. One is a turnaround placed at the midpoint of the access drive. He stated this will be provided as part of the Final Site Plan. The second issue was a concern about the narrowness of a portion of the cul-de-sac near the Church. Mr. Huhta stated the traffic island will be encroached to gain the space needed to widen the cul-de-sac. The last issue was the Fire Suppression system. Alternatives were discussed with the Fire Chief this morning and he is confident his concerns can be addressed.

Mr. Huhta stated traffic counts have been obtained in the location where the new approach will be, but traffic count data has been taken at the existing school while services are in session.

Msgr. Budde explained what was passed out tonight was a rendering of the Parish Center, which is the first phase. An administration area, a center for religious education classes, and worship space with a gathering and small chapel could be built in the future. Some years in the future, there is the possibility of building an elementary school.

Tony Mayhew, 13856 Northridge Drive, asked the location of this site. Supervisor Trout stated the site is just west of Ormond Road on the south side of Davisburg Road.

Mr. Mayhew asked how far in the future the elementary school would be built. Msgr. Budde stated it is undetermined at this point. Mike Donnellon responded the school is something the Archdiocese asked the Parish to consider, but all the other buildings have to be built out first. It would also depend on the population of the area of the time could support a school.

Mike Younger, 13603 Davisburg Road, stated his home is very close to the development and has multiple questions and concerns and is disappointed the Parish waited so long to come to the Township Board.

Msgr. Budde explained the process the church undertook with a capital campaign before the parish could approach the Archdiocese of Detroit for a loan. The project could not come to the Township until that approval was received.

Mr. Younger thinks the project will change the value and solitude of his property; that this is a large, expansive development and he does not understand why it isn't closer to the road. He stated the speed limit increases very close to where the proposed entrance is, and the road is very popular in the summer and thinks this is a big concern. His house will face the Church and he is concerned with light pollution. The reason his family moved to this area was for the solitude and rural lifestyle. He thinks everything will change the number of deer, crane and other wildlife.

Mr. Younger stated in looking at the Parish's Master Plan, there were at least four options, and in his opinion, the site chosen, was the one with the largest footprint and longest drive. He finds it odd that the Catholic Church has published documents and had many seminars indicating they are against urban sprawl. He thinks there could be more condensing of the property and suggested an area near the medical center in the Fountain Square development. That land is for sale, it would be a smaller footprint and the lights are already in place. He thinks that would be a

much more appropriate area. He again stated he is the immediate neighbor to this development and thinks it would be a shame to lose the heritage and character in the Township.

Supervisor Trout closed the Public Hearing at 8:01 p.m.

2. SBA Corporation

Supervisor Trout opened the Public Hearing at 8:02 p.m.

Ellen Tencer, 5030 Cooley Lake Road, Waterford, MI 48327, representing SBA Corporation, stated that SBA is a tower company that builds towers throughout the state on state owned property. She stated SBA is in the process of getting approval for a tower at the northbound I-75 rest area. A one hundred fifty foot (150) monopole tower is proposed at this location and a setback variance has already been granted by the ZBA. She stated there are grass pavers for the driveway that will go back to the tower.

Ms. Tencer stated at this time T-Mobile is the only carrier planned for the tower. The tower is being designed for four to six carriers which helps keep the number of towers in the area down. She stated the tower has access off of the rest area driveway so no new driveways will come in from I-75 or any other roads. The tower will be in a fenced area that is less than 50 ft. by 50 ft. Landscaping required by the Township Ordinance, and that requested by the Township's Engineer, will be provided along the fenced area.

Fire Chief Oaks asked what the tower is for. Supervisor Trout responded the tower is for cellular carriers. Ms. Tencer stated Police, Fire, and Wi-Fi antennas could be placed on the towers as well.

Parks and Recreation Director Jennifer Tucker asked if the tower will have a light. Ms. Tencer responded no.

Supervisor Trout closed the Public Hearing at 8:06 p.m.

**Old Business:**

1. Eagle's Ridge Master Deed and Bylaws

Supervisor Trout stated the change proposed tonight was reviewed by Lisa Hamameh, and in his mind, is sufficient for Board approval.

Trustee Vallad stated some of Lisa Hamameh's comments regarding Sections 11.2 and 1.3 of the Master Deed deal with the Oakland County Health Division. He stated he is not sure what the arsenic standard is now and doesn't know if what is in the document is appropriate or if it needs to be changed.

Attorney Need responded he does not know what the current standard is but that he can check with the Oakland County Health Division, whose approval is required to record the Master Deed.

\* **Trustee Vallad moved to grant approval for the Master Deed and Condominium By-Laws for Eagle's Ridge as presented this evening, pending additional reviews and recording at the County. Trustee Hopper supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad. No: None; Absent: None. The motion carried by a 7 to 0 vote.**

## **New Business:**

### 1. Divine Mercy Parish

Treasurer Dubre referred to the November 17, 2008 Planning Commission Minutes and stated the motion made regarding this project, and the comments made by Carlisle/Wortman Associates, the Parish had put down a 400 person limit, but the motion indicates 600 active members. She stated the review is based on 400 people.

Gus Pappas responded that in an assembly hall type use, the largest capacity would be 400. In a temporary worship center that they are proposing, a capacity of near 600 is possible.

Treasurer Dubre asked if the traffic study would be based on a capacity of 400 or 600 and would like to make sure it's done appropriately for purposes of the use.

Fire Chief Oaks commented that once the building is constructed, signs can be posted that indicate both occupancy loads and either one can be used. It would be up to the Fire Chief to enforce those limits.

Treasurer Dubre stated the review done by Carlisle/Wortman Associates, under the header 'Site Access, Circulation and Parking, indicates the Parish Center will accommodate 400 people. The parking calculation was also determined based on a capacity of 400.

Trustee Lamont stated if the motion referred to by Treasurer Dubre is from the Planning Commission minutes on page 14, that motion referred to The River Church, not Divine Mercy.

Supervisor Trout stated if the Board chooses to approve the Special Land Use, it will be referred back to the Planning Commission, and will come back to the Township Board at a later date.

Trustee Vallad asked if planning was done based on census figures from 2000 because those are not being realized in Springfield Township.

Msgr. Budde responded it is based on population growth that could happen by 2030.

Trustee Vallad stated there were numbers in the census and SEMCOG information that project through 2030 but that none of those numbers have been realized and there is nothing going in the next five years that is going to support any kind of growth.

Msgr. Budde stated it is his understanding that the SEMCOG figures were readjusted this past year. Even with the readjusted figures, it still supports a parish anywhere from 2,200 to 2,500 households.

Mike Donnellon responded census information was utilized, as well as data from Oakland County Planning and Economic Development, and planning and demographic data from the Archdiocese of Detroit. There are a number of catholic families in Springfield and Rose Townships that go to other parishes, and by word of mouth, have been informed they are not coming to Divine Mercy because services are in a school. The Parish doesn't have its own building, and can't have regular religious education classes. He stated even if there isn't any further population growth in the next four to five years there are approximately 900 practicing catholic families that live within the Parish boundaries. He stated there will be families that will not change Parishes but Divine Mercy is basing their figures on a growth of 600 families over the next five to six years without any population growth at all.

Treasurer Dubre stated SEMCOG is provided information quarterly from the Township on new construction permits.

Trustee Hopper asked if interconnectance is proposed from the Rectory to the church and administrative offices after the second or third phase when the church's offices are constructed.

Msgr. Budde stated right now no, there is no proposed road connector, the only thing that may be put in would be a walking path between the rectory and the church.

Trustee Hopper thanked the applicant for looking at the Township's Ordinance and parking. He stated there was a previous question as to whether parking could be shared between the Church and School and stated he would be in favor of plans that reduce paved surfaces. A traffic study would have to be received before final approval but that the speed limit does increase in that area. He would like to see a right passing lane considered on the north side for left turn traffic. He stated the second phase doesn't appear to generate a lot of traffic, but the third phase does and he thinks by that point, a passing lane would be required.

Trustee Hopper stated the Township consultants are worried about the future administration building being so close to steep slopes but he feels it would be an appropriate location for the building and that it would have to come back to the Township Board for review. He thinks it can be built properly. He would like to see further studies done on Wetland 'A' because of septic location and would like the screening to the north to be field checked or supplemented. He thinks the site and location are appropriate. The wetland report and concerns from the Fire Chief are items he feels need to be addressed prior to final approval.

Trustee Vallad stated he feels the Planning Commission did a very thorough job in identifying the major points that need additional work before final approval is given. He feels the plan, at this stage, meets all the requirements for Special Land Use approval.

\* **Trustee Vallad moved to grant Special Land Use Approval for Divine Mercy Parish as presented this evening. The discussions held with Planning Commission and the plans received and reviewed by the Township Board meet all qualifications for Special Land Use approval. Also, to indicate to the Planning Commission that all the items noted in review must be completed at final review. Trustee Hensler supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

2. Refund of ZBA fee for Divine Mercy Parish

\* **Treasurer Dubre moved to refund \$200 of the \$300 fee for the Zoning Board of Appeals Application fee to Divine Mercy. Trustee Vallad supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

3. SBA Corporation

Trustee Vallad stated the only question he received at the Zoning Board of Appeals was whether or not there would be a light on the tower. He stated this proposed tower is 150 foot tall and does not require a light. He feels the tower is placed appropriately and is in favor of Special Land Use approval.

Trustee Hopper stated Fire Chief Oaks was asked to review the request since the drive is twelve feet in width.

Ms. Tencer responded that the driveway has been increased to eighteen feet. The drawings were not changed as it was her understanding that if the drawings changed, they would have to go to the Township Engineers prior to the Township Board. She stated she provided the Board a write up of everything that was agreed to. The drawings that will be submitted tomorrow morning for Site Plan Approval by the Planning Commission indicate an eighteen foot driveway.

Trustee Hopper feels the tower is needed, and the site is appropriate and will not only help travelers on I-75, but also provide improved telephone service for Township residents.

Trustee Lamont concurred with Trustee Hopper. He noted that a monopole tower has never fallen. He also likes the fact up to six carriers can be on the tower, eliminating five other potential towers in, or around, the Township.

\* **Trustee Hopper moved to approve the Special Land Use and Concept Plan Approval to SBA for parcel #07-09-426-002, to construct a single monopole, 150 feet**

**in height, with associated site work and structures. Trustee Vallad supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

4. Township Vehicles

Supervisor Trout stated he is recommending the Township put out for bid, vehicles for the Fire Department, Parks Department, and a multi-purpose vehicle for all departments to use. He noted that some of the Township's vehicles are twenty years old and felt as part of upgrading some of the Township's equipment; it would be worthwhile to get vehicle bids. It is a bid only, and does not obligate the Township to purchase vehicles. He stated it is not his intent to impose the purchase of a vehicle on a department that cannot afford it. There are provisions in the existing budget if the purchases are made, but that additional provisions may be necessary.

Treasurer Dubre asked what provisions are in the General Fund budget.

Supervisor Trout responded there is money available in Contingency. There is also money in the Civic Center capital outlay. Treasurer Dubre stated that cost center would have to be reduced because a vehicle is not a Civic Center capital outlay.

Supervisor Trout stated the same amount of money was in Contingency last year and none was spent and clarified that he is not making a recommendation to purchase at this time.

Treasurer Dubre stated she does not have a problem going out for bids, but doesn't think it is prudent to spend that amount of money. She also noted in the vehicle retirement plan for the two trucks, there is not one retiring this year.

Clerk Moreau stated funds have been set aside for the Command Vehicle for the Fire Department. She talked to Jennifer Tucker about the Parks vehicle, and the money isn't there for a vehicle and the Parks Department currently has a greater interest in a Gator truck.

Jennifer Tucker, Director of Parks and Recreation, stated the initial problem is getting staff from place to place but that a lot of positions have been cut and this soon may not be a problem. The other issue is, if we have a Gator, there are places in Shiawassee that can only be accessed by foot, requiring more trips and time. If the current truck is retired, and replaced with a two seat vehicle, they're right where they were. If a Gator is cheaper, maybe that is the way to go.

Supervisor Trout asked what maintenance costs are being incurred.

Jennifer Tucker responded the trucks, and tractors, are about \$3300 a year. Last year's expense was more substantial than previous years.

Trustee Vallad stated he is concerned the blue truck is not safe, and at minimum, needs a new box. He inquired if the lift gate can be transferred to a new vehicle.

Jennifer Tucker responded it can be transferred, so long as the new vehicle meets certain specifications.

Trustee Vallad reiterated the request is for bids only and if a purchase were to be made for the Parks Department, that money would have to come from somewhere other than the Parks budget.

Trustee Vallad stated his concerns regarding the multi-function vehicle for all departments as an additional vehicle. He stated the two current vehicles don't get that many miles now and he did not see a need to put a third vehicle in service that doesn't get very many miles when there are provisions and policies that allow reimbursement for use of personal vehicles.

Clerk Moreau concurred with Trustee Vallad. If the Township is looking at another vehicle, the Parks Department could use one of the existing vehicles. If the Township is going out for bid specifications, she would prefer the Parks Department take one of the other pick-ups that might solve an immediate concern with the safety issue. She stated the Clerk's office has not experienced difficulty in scheduling use of vehicles. She does not see a multi-function vehicle as a priority.

Supervisor Trout stated he thinks vehicle use is more prevalent in the summer. He also thinks the GMC Sonoma is close to being retired, and is not something the staff are comfortable driving

Clerk Moreau stated monies were recently spent on repairs and asked which vehicle needed repairs. Supervisor Trout responded the GMC Sonoma.

Treasurer Dubre stated she is concerned with General Fund absorbing all these costs. She also stated if vehicles are being bid and not intended to be replaced until next year, the bid would be no good. She does not think a third vehicle is needed.

Supervisor Trout stated he would rather see the Parks Department get a vehicle.

Treasurer Dubre stated if the Parks Commission wants to pay for a vehicle she does not have a problem with that but, it has been indicated they don't want to. She understands Trustee Vallad's concerns about the safety of vehicles, but it is the Parks Commission's decision to utilize their fund how they choose to.

Trustee Dubre thinks the Board needs to move forward in acquiring a Command Vehicle.

Supervisor Trout stated he was attempting to consolidate the bid process into one item and to help the local economy. That is his position but he will take a recommendation from the Board.

Jennifer Tucker clarified that this is not a case of the Parks Commission not wanting to replace the blue truck, but that choices need to be made. The choice was to keep the current staff and function at a moderate rate given current budget constraints. She stated if the truck gets to a point it can't be used, the Parks Department will just do without.

- \* **Trustee Hensler moved to put out for bid the Command Vehicle for the Fire Department and the Crew Cab Pick-up for the Parks Department; not for the multi-function vehicle for all departments. Upon receiving bids, the Township Board would review what course of action to take. Trustee Hopper supported the motion.**

Treasurer Dubre asked if the intent of the motion was to purchase a Parks vehicle. Trustee Hensler responded she only wants a bid, and upon receiving the bids, the Board would decide whether to purchase.

Treasurer Dubre asked if the motion intended to either purchase the Parks vehicle, or put money towards it. Trustee Hensler responded her intent was to address both those options when the Board received the bids.

Trustee Lamont asked if the current GMC Sonoma and the ½ ton GMC Sierra used by the office staff, is used at the same time and asked what is the condition of the Sonoma. Treasurer Dubre responded it is fair condition; monies have just been spent on repairs. Supervisor Trout stated \$1,300.00 was recently spent on repairs.

Trustee Lamont asked if it would be prudent for the Township to trade the Sonoma and Sierra for one Township vehicle, to reduce repair expenses.

Trustee Lamont suggested shortening the 10 year life span on vehicles to 7 or 8 years and use the monies saved on repairs of older vehicles towards the purchase of a new one.

Treasurer Dubre stated not a lot of money was spent on repairs for many years and maintenance was not performed regularly, which is part of the reason for the recent repair expenses.

Supervisor Trout stated he does not think one Township vehicle would be sufficient. The Ordinance Officer is out patrolling three to four days a week and the Assessing Department needs to have a vehicle available to use. He stated that one of the larger pickup trucks could be shared with Parks and Recreation if the Township had another vehicle that was safe.

Clerk Moreau stated she agrees safe vehicles are necessary, but she agreed to the repairs on the Sonoma with the idea in mind it would be brought up to safe driving conditions. She is not opposed to getting numbers, and sees a need for additional vehicles, but doesn't think they are needed this year.

Trustee Hensler clarified her motion did not include getting bids on a Township vehicle.

Deputy Clerk, Carol Jones reminded the Board that the Clerk's Office contributed towards the cost of the lift on the blue Parks and Recreation truck and having access to the truck and lift is very important during elections.

**Vote on the motion: Yes: Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: Dubre; Absent: None. The motion carried by a 6 to 1 vote.**

5. Cable broadcasting of Township Board meetings

Supervisor Trout stating he is working with Susan Weaver who is putting together ideas and stated he has also discussed options with Clerk Moreau. He anticipates in a couple of months, trial recording of meetings could begin.

6. Play equipment grant opportunity

Jennifer Tucker, Director of Parks and Recreation, stated a grant opportunity is available through Playworld Systems and that matching funds of \$10,000 is needed. She brought this to the Parks Commission, who would like to pursue it, but funding is a problem. She stated the equipment is similar to that at Mill Pond Park. It would be placed near the ball fields at the Shiawassee Basin Preserve. She spoke to a representative from Playworld who indicated there is a sale every fall. If the grant came through, purchases would be made at the time of the fall sale. She is working with Friends of the Park, who she is hoping will contribute to the project, either through a community build or fundraising efforts.

Supervisor Trout clarified that the project would be for the purchase, but that installation would be separate.

Jennifer Tucker responded installation is about 30% of the project cost. She is hoping to get donated services to help with the installation.

Treasurer Dubre stated in 2006 this same type of project was budgeted for community build and asked what happened with that.

Jennifer Tucker responded it was scheduled with a local athletic group but it didn't pan out.

Treasurer Dubre asked what payables are expected to be charged back to 2008. Jennifer Tucker responded not more than \$15,000.00.

Treasurer Dubre asked if any Community Development Block Grant monies are coming back. Jennifer Tucker responded no.

Treasurer Dubre asked if the Parks Commission would be able to find half of the match funding. Jennifer Tucker responded it's possible.

Clerk Moreau asked if a condition of applying for the grant is to show how additional funding and installation costs will be secured. Jennifer Tucker responded additional funding and match funding needs to be shown.

Trustee Hopper confirmed that the project total is \$35,000.00. Jennifer Tucker responded that amount is for equipment only, not installation.

Trustee Lamont asked if the grant was received would Parks and Recreation staff install the equipment. Jennifer Tucker responded it would either be staff or work release bootcamp from county.

Trustee Lamont asked what type of surface the equipment would be placed on. Jennifer Tucker stated there a couple of options. The most economical, but not maintenance free, is FIBAR™, an engineered wood fiber. The issue with FIBAR™ is that it holds water, so adequate drainage is needed. Another option is a poured play surface, which is a rubber surface placed over concrete.

Supervisor Trout stated the budget needs to be looked at to make this commitment.

Clerk Moreau also asked that the Parks Department look at their budget. She agreed with Treasurer Dubre's previous statement to ask the Parks Department if it might be possible to split the cost.

**\* Clerk Moreau moved to table the request from the Parks Commission for the Township to offer a \$10,000.00 match for playground equipment to the February meeting so that Supervisor Trout and Treasurer Dubre have an opportunity to review budget options, and to request Parks and Recreation Director Jennifer Tucker approach the Parks Commission to look at their budget to consider a minimum \$5,000.00 contribution for the project. Treasurer Dubre supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, and Trout; No: Vallad; Absent: None. The motion carried by a 6 to 1 vote.**

Trustee Vallad commented he thinks the Parks Commission would have appreciated input from the balance of the Board on what their position might be, since the Commission meets next week.

Trustee Hopper stated he never likes to pass up free money and the Shiawassee Basin Preserve has been a priority and he would support a project like this.

Trustee Lamont stated he also supports this project, especially with a grant opportunity available.

Treasurer Dubre stated she would be more than happy to share those items with Parks and Recreation. She also stated the Township is never looking to pass up free money, but that it is only January and if every item that came in front of the Township Board that had matching funds of grant money, the Township would be broke by June.

Supervisor Trout stated he thinks the Board needs to look at every opportunity to capitalize on money that is available.

7. First Reading: Amendment to Ordinance No. 50, Construction Code Ordinance

Attorney Need stated the Township previously passed resolutions to enroll in the National Flood Insurance Program. The resolutions were reviewed by the Program Coordinator from the Michigan Department of Environmental Quality (MDEQ). Sometime earlier this year, MDEQ responded they prefer the Township adopt an ordinance in lieu of a resolution.

What is before the Board is an amendment to the Construction Code Ordinance that pertains to the Floodplain Management provisions of the State Construction Code. The Ordinance adopts certain flood insurance rate maps prepared by FEMA. There is also a resolution of intent to participate in the National Flood Insurance Program that can be adopted tonight, or next meeting when the Ordinance amendment is up for final adoption.

Attorney Need stated he sent these items to the MDEQ Program Coordinator, who reviewed them and thought they were fine.

\* **Trustee Hopper moved to publish for Second Reading, Amendment to Ordinance No. 50 Construction Code Ordinance as presented this evening and, table action on the resolution until Second Reading. Trustee Lamont supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

8. Capital and Cooperative Revolving Fund project

Supervisor Trout stated last month there was an article in the Clarkston News about the Green Initiative Project that was being undertaken and several communities were asking the County for money from the revolving fund to initiate a study to examine the possibility of consolidated solid waste for the various communities, or a facility to reuse the material.

The action before the Board tonight is to participate in the discussions with the consultant that is selected; that the Township supports the County undertaking this study. There is no cost involved. There is a meeting next week he will be attending if the Board chooses to participate.

\* **Trustee Lamont moved to approve supporting the Capital and Cooperative Initiative Revolving Fund (CCIRF) project; and authorize the Supervisor to participate in the project to the extent practicable; and further authorize the Clerk to certify the resolution and deliver to the applicable recipients. Clerk Moreau supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

9. Removal of Springfield Christian Academy School sign flashers

Supervisor Trout stated the Township entered into an agreement with Springfield Christian Academy and the County to pay for the cost of flashers that were placed on the school signs.

The Academy has not paid the maintenance bills for the flashers and the Township was contacted by the Road Commission to see if the Township wanted to pay the school's portion.

The County indicated there would be a cost to the Township to remove the flashers. Currently, the flashers are covered, but the Road Commission feels they need to be removed. The Township would be obligated for one-third of the removal cost. The Road Commission would remove the flashers, and if school requests any work from the Road Commission in the future, the cost of removal would be like a lien against the school. The Township would not be obligated for the school's portion of the removal.

Trustee Vallad suggested looking at the original agreement to see if there is a provision that states that the Township is obligated to pay for removal.

Supervisor Trout stated he talked to a pastor from the Church who indicated they are unable to pay.

Jerry Humphries, 12344 Carriage Trail, asked if the pastor who is not paying the bill, realizes the effect of the cost on the Township to have the flashers removed. Supervisor Trout responded yes.

**\* Supervisor Trout moved to authorize the Supervisor to execute this agreement on behalf of the Township and any other necessary documents to effectuate the removal and, to allocate from the General Fund, the appropriate amounts to cover the Township's costs. Trustee Hopper supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

10. Chairperson Pro Tem

Supervisor Trout stated the Board Rules and Procedures require the Board to have a Chairperson Pro-Tem, and to appoint this position at the January meeting.

**\* Treasurer Dubre moved to appoint Trustee Roger Lamont as Chairperson Pro-Tem. Trustee Vallad supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

11. Authorize Agreement with Horizon EMS for ambulance service

Fire Chief Oaks stated he got a call tonight from Dr. Michael Jewell from Genesys Hospital. He suggested this item be tabled to the February meeting and have Dr. Jewell from the Oakland County Medical Control Board attend the meeting.

**\* Treasurer Dubre moved to table the Horizon EMS Mutual Aid information until the February meeting, and that information be received eight days prior to the Board**

**meeting so information is available for review in the meeting packet. Trustee Vallad supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

12. Tri-Party Program

Supervisor Trout stated the Road Commission submitted a preliminary estimate for paving approximately 250 feet of the approach to Tindall Road off Broadway. The estimate is around \$116,000.00, which includes engineering and inspection costs. He stated it is just an estimate and the cost could end up being higher or lower.

Trustee Vallad stated most of the projects the Road Commission estimates come in lower than what was estimated.

Treasurer Dubre clarified that the money for the project comes from allocated Tri-Party Funds, and would be no cost to the Township.

\* **Clerk Moreau moved to approve the use of an amount not to exceed \$120,000.00 of Tri-Party Funds for the paving of approximately 250 of the approach to Tindall Road off Broadway; and to authorize the Supervisor to execute the agreements necessary to carry out and complete the project. Trustee Hopper supported the motion. Vote on the motion: Yes: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad; No: None; Absent: None. The motion carried by a 7 to 0 vote.**

**Public Comment:**

On behalf of Troop #192, Jerry Humphries, 12344 Carriage Trail, thanked the Township Board for the invitation to meeting. The troop was happy to come and lead the meeting off with the Pledge of Allegiance.

**Adjournment:**

Hearing no other business, Supervisor Trout adjourned the meeting at 9:45 p.m.

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Mike Trout, Township Supervisor

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Laura Moreau, Township Clerk

# REGULAR MEETING

February 12, 2009

Township of Springfield

Laura Moreau, Clerk

## **BILLS PRESENTED FOR PAYMENT:**

## **GENERAL FUND**

Arlene Badgley	\$ 15.00
Quill (2)	655.82
Petty Cash	82.59
Jamie Dubre	617.35
Oakland County	161.72
Micta	100.00
Pontem Software by RIA (2)	21.97
McKay's Hardware	71.80
Sherman Publications, Inc. (3)	381.60
Onalee Carnes	122.50
Judy Hensler	35.12
Mike Trout	20.00
Roger Lamont	53.90
Premium Truck & Auto Body, Inc.	1,001.18
RLW Accounting Services, LLC	157.50
Coffee Break Service, Inc.	56.00
Suburban Office & Janitorial	98.48
Oakland County Clerk's Association	25.00
Business Micro Resource Corp.	300.00
Selective Insurance	3,741.79
Security Central Inc.	90.00
Road Commission for Oakland County	59.29
Traffic Improvement Association	100.00
High Smith	327.91
Mat Rental Service	50.25
Mechanical Comfort, Inc. (2)	<u>496.00</u>
<b>TOTAL</b>	<b>\$ 8,842.77</b>

## **BILLS PRESENTED FOR PAYMENT:**

## **FIRE FUND**

Marlan Hillman	\$ 214.87
State of Michigan	150.00
52 <sup>nd</sup> District Court 2 <sup>nd</sup> Div. (2)	431.97
Comcast (2)	125.03
The Dive Shop, Inc.	354.00
Douglass Safety Systems, LLC	206.30

# REGULAR MEETING

February 12, 2009

Township of Springfield

Laura Moreau, Clerk

Kerton Lumber Co.	208.03
Lessors	16.50
Mazza Auto Parts	36.54
Michigan Water Conditioning	22.50
W. Joe Miller	526.22
Moore Medical	134.95
New Pig	109.14
Oakland Fire Fund	3,000.00
Oakland County Medical Authority	200.00
Office Depot	262.46
P&W	94.50
Quill	212.77
Selective Insurance	3,614.64
Trace Analytics, Inc. (2)	<u>225.00</u>
<b>TOTAL</b>	<b>\$ 10,145.42</b>

## **BILLS PRESENTED FOR PAYMENT:**

## **POLICE FUND**

None

\$ 0.00

**TOTAL**

**\$ 0.00**

## **BILLS PRESENTED FOR PAYMENT:**

## **CABLE TV FUND**

None

\$ 0.00

**TOTAL**

**\$ 0.00**

## **BILLS PRESENTED FOR PAYMENT:**

## **CIVIC CENTER DEBT**

## **FUND**

None

\$ 0.00

**TOTAL**

**\$ 0.00**

## **BILLS PRESENTED FOR PAYMENT:**

## **BUILDING DEPT FUND**

Ron Shelton

\$ 454.03

Tim Koerber

149.18

Charles B. Warner

703.63

Grant Ward Surveyors

10.00

**TOTAL**

**\$ 1,316.84**

**REGULAR MEETING**

**February 12, 2009**

Township of Springfield

Laura Moreau, Clerk

<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>LAKE IMPROVEMENT FUND</b>
<i>Waumegah Lake</i>	
Oakland County	\$ 17,027.09
State of Michigan	800.00
<i>Dixie Lake</i>	
Progressive AE	<u>1,750.00</u>
<b>TOTAL</b>	<b>\$ 19,577.09</b>
<b>BILLS PRESENTED FOR PAYMENT:</b>	<b>SOFTWATER LAKE FUND</b>
None	<u>\$ 0.00</u>
<b>TOTAL</b>	<b>\$ 0.00</b>
<b><u>GRAND TOTAL FOR ALL FUNDS</u></b>	<b><u>\$ 39,882.12</u></b>

## COST PARTICIPATION AGREEMENT

Tindall Road at Davisburg Road  
Township of Springfield

BOARD Project Number 49702

This Agreement, made and entered into this 16<sup>th</sup> day of February, 2009, by and between the Board of Road Commissioners for the County of Oakland, Michigan, hereinafter referred to as the BOARD, and Springfield Township, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD and the COMMUNITY have programmed for the paving of the approach on Tindall Road at Davisburg as described in Exhibit "A", attached hereto, and made a part hereof, which improvements involve roads under the jurisdiction of the BOARD and within the COMMUNITY, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$120,000; and

WHEREAS, a portion of said PROJECT cost involves certain designated and approved funding in accordance with the Tri-Party Program in the amount of \$120,000, which amount shall be paid through equal contributions by the BOARD, the COMMUNITY and the Oakland County Board of Commissioners, hereinafter referred to as the COUNTY; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between the COMMUNITY and the BOARD that:

1. The COMMUNITY approves of the PROJECT, declares its public necessity, and authorizes the BOARD to forthwith undertake and complete the PROJECT, as above described, and to perform all engineering, inspection and administration in reference thereto.

2. The actual total cost of the PROJECT may include total payments to the contractor, engineering and inspection costs (limited to 25% of contractor payments), force account and right-of-way acquisition costs, if applicable.
3. The cost of the PROJECT shall be funded in accordance with the following:
  - a. The Tri-Party Program funding is estimated in the amount of \$120,000.
  - b. The BOARD shall administer the payment(s) to the PROJECT cost for the COUNTY'S Tri-Party contribution of \$40,000 together with the BOARD'S Tri-Party contribution in an equal amount.
  - c. The COMMUNITY may use the accumulations of annual Tri-Party Program allotments to offset any overages, up to and inclusive of the 2009 Tri-Party Program.
4. Upon execution of this Agreement, the BOARD shall submit an invoice to the COMMUNITY for \$20,000 (being 50% of the COMMUNITY'S share of the estimated PROJECT cost).
5. The BOARD shall invoice the COMMUNITY periodically as additional cost accrues, after the initial payment has been expended.
6. Upon completion of the PROJECT, the BOARD shall determine the total actual PROJECT cost and submit an invoice to the COMMUNITY for the remainder of the COMMUNITY'S share of the actual total PROJECT cost.
7. Upon receipt of said invoice, the COMMUNITY shall pay to the BOARD the full amount thereof, within thirty (30) days of such receipt.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS FOR THE  
COUNTY OF OAKLAND  
A Public Body Corporate

By 

Its Managing Director

SPRINGFIELD TOWNSHIP

By   
Michael S. Trent

Its Supervisor

**EXHIBIT A**

**TRI-PARTY PROGRAM**

2009

County Supported Road Improvements

Tindall Road at Davisburg Road

In

Township of Springfield

BOARD Project No. 49702

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The paving of the approach on Tindal Road at Davisburg Road with 5" HMA and curb and gutter.

<b>ESTIMATED PROJECT COST</b>
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Right-of Way Acquisition	\$ 5,000
Force Account	\$ 3,000
Preliminary Engineering	9,000
Construction Engineering	13,000
Contractor Payments	<u>90,000</u>
Total Estimated Project Cost	<u>\$120,000</u>

<b>COST PARTICIPATION BREAKDOWN</b>
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	COMMUNITY	COUNTY	BOARD	TOTAL
Tri-Party FY06	30,039	30,038	30,038	\$ 90,115
Tri-Party FY07	9,961	9,962	9,962	\$ 29,885
TOTAL COST	<u>\$40,000</u>	<u>\$40,000</u>	<u>\$40,000</u>	<u>\$120,000</u>



# Charter Township of Springfield

Clerk's Office (248) 634-3111  
General Offices (248) 634-3111  
Fax Number (248) 634-2311

## RESOLUTION NO. 2009 -

### SUPPORT FOR A CAPITAL AND COOPERATIVE INITIATIVE REVOLVING FUND (CCIRF) PROJECT

TO: THE OAKLAND COUNTY BOARD OF COMMISSIONERS

WHEREAS, the County of Oakland has established a Capital and Cooperative Initiatives Revolving Fund (hereinafter referred to as the "CCIRF" fund) to foster long-term financial stability of the County and its communities; and

WHEREAS, the County of Oakland communities may formally apply to the CCIRF fund to obtain consulting assistance as needed to explore privatization and other intergovernmental cooperative initiatives in an effort to generate long-term reductions in expenditures, revenue enhancements, and/or cost avoidances; and

WHEREAS, the Townships of Groveland, Independence, Waterford, White Lake and Springfield have a well established and positive history of intergovernmental cooperation; and

WHEREAS, the Supervisors of those same Townships have jointly submitted an application to the CCIRF fund for a consulting engagement to evaluate alternatives and recommend the optimal approach for collaboratively procuring solid waste disposal and recycling services that will reduce costs for the communities and their residents while maintaining or enhancing the quality of those services; and

WHEREAS, the consultant will be asked to provide the following deliverables at the end of a two-phased project.

### Phase I

- Quantify and specify the desired services
- Identify innovative cooperative structures and technologies implements by other communities that could apply to this endeavor
- List the viable service provision alternatives, and identify vendors of the services and technologies involved
- Provide high-level cost estimates for each alternative, and document the benefits and disadvantages of each
- Suggest an appropriate organizational structure and legal form (e.g., authority, inter-local agreements, etc.) to effectively manage and equitably resolve operational details
- Select the optimal service provision alternative and document the rationale for doing so

### Phase II

- For the optimal service provision alternative, detail the costs (e.g., purchase of land and other assets, construction of a new facility, securing requisite permits, implementation of a billing information system, etc.) and benefits (e.g., reduction in the number of trucks owned and/or traveling the streets, reduction or eliminate of tipping fees, economies of scale from joint purchasing, revenues generated by selling by products, simplification of reporting requirements, simplified community education, enhanced citizen satisfaction, etc.) and calculate a ROI
- Assess the likely financial impact of the optimal service provision alternative on residential and commercial customers (e.g., current fees for waste removal/recycling programs vs. new fees or taxes required to pay for the construction and operation of the new alternative.)
- Suggest an ownership (revenue and cost sharing) model and governance model for the endeavor.
- Document the business case of moving forward
- Secure community input and feedback
- Comment on any legal issues, identify issues that will need to be addressed contractually, and document a detailed implementation plan.

NOW THEREFORE BE IT RESOLVED that the Springfield Township Board supports the use of the CCIRF fund to perform the project discussed above.

BE IT FURTHER RESOLVED that the Springfield Township Board requests that the Supervisors of the participating Townships monitor the progress of the project and present the results of the project along with a joint recommendation on how to proceed with collaboratively procuring solid waste disposal and recycling services to the Springfield Township Board once the project is complete.

**AYES: Dubre, Hensler, Hopper, Lamont, Moreau, Trout, and Vallad**

**NAYS: None**

**ABSENT: None**

**RESOLUTION DECLARED ADOPTED**

Certification of Clerk:

I, Laura Moreau, duly elected Clerk of the Charter Township of Springfield, hereby certify that the forgoing is a true and accurate copy of a Resolution adopted by the Township Board of the Charter Township of Springfield, Oakland County, Michigan, at a Regular Meeting held on the 8th day of January, 2009.

  
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Laura Moreau, Clerk