



SPRINGFIELD TOWNSHIP LIBRARY
12000 Davisburg Road
Davisburg, MI 48350

Phone (248) 846-6550
Fax (248) 846-6555
www.springfield.lib.mi.us

LIBRARY BOARD MEETING November 17, 2015

The meeting was called to order at 7:00 p.m.

Members present: Kristy Bower, Sam Marohn, Kathy Rollins, Joan Rusch, Karen Binasio, Ruth Gruber and Cathy Forst.

Secretary's Report:

The minutes for the October meeting were distributed electronically and accepted as written.

Treasurer's Report:

The bills for November total \$18,128.54. The Treasurer's Month End Report shows we have \$130,045.75 in our regular accounts and \$174,124.57 in our reserve account for a total of \$304,170.32. Karen moved to pay the bills for November. Joan seconded. Motion carried.

Library Director's Report:

Circulation for October—11,185
Total Patrons—5,130
Door Count—4,313

- a. Calendars were distributed and reviewed.
- b. Fall Story time sessions are ending. Lego Club is very popular.
- c. Friends donated \$4,000.00 for books.

Old Business:

2016 Budget—The Board reviewed the final copy of the 2016 budget. (see attached) Ruth moved to accept the 2016 budget as presented and Joan seconded. Motion passed.

Budget amendments for 2015 budget-- After the transfer of the \$20,000 from the reserve fund the following amendments need to be made. (see attached) Ruth moved to move \$20,000.00 from Unallocated to Prior Year Fund Balance. Karen seconded. Motion passed. Ruth moved to

increase books by \$20,000.00. Joan seconded. Motion carried. Kathy moved to make the remaining amendments listed. Joan seconded. Motion carried.

New Business:

We need to make a change to the Employee Handbook Addendum. Paid Holidays for part-time employees need to be added. (see attached) Ruth so moved. Kathy seconded. Motion carried.

Library Salary and Hourly rates for 2016 (see attached). As discussed during the 2016 budget under Old Business, Kathy moved to approve the 2016 salary and hourly rates as listed. (see attached) Ruth seconded. Motion carried.

We will participate in the Detroit Institute of Arts "Inside Out" program with Parks and Recreation.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Kathleen Rollins,
Secretary

KFR/cpf