LIBRARY BOARD MEETING
August 19, 2014

The meeting was called to order at 7:00 p.m.

Members present: Kristy Bower, Kathy Rollins, Joan Rusch, Sam Marohn, Ruth Gruber, Karen Binasio and Cathy Forst.

The regular order of business was suspended to open the *Budget Hearing on the 2014 Budget for the Library.* Since there was no one in attendance, the hearing was closed at 7:08 p.m.

Secretary's Report:

The minutes for July were distributed electronically and were approved as written except Karen Binasio should be marked as absent.

Treasurer's Report:

The bills to be paid for August total $15,798.09 which includes a $4,200 bill to Overdrive and a quarterly payment to TLN for internet access. Karen moved to pay the bills for August and Ruth seconded. Motion carried

Month-end reports were distributed and reviewed.

The Treasurer's Report shows we have $226,750.77 in our regular account, $204,787.88 in our reserve account for a total of $431,538.65

Penal fines received of $20, 946.29 which is $2,946.29 over the budgeted amount of $18,000.00.

We received our second state aid check for $4,070.76 for a total of $8,141.52 which is $1,141.00 more than we budgeted.

Interest and dividends-last year at this time we had earned $5,800.00 and this year the amount is considerably lower-1,089.00. We will ask the Treasurer for clarification on how interest is applied.

Books cost center—we may need to move money into this cost center before the end of the year.

Library Director's Report:

Circulation for July—14,828
Patrons—5,449
Door Count—5,460
Website Visits—4,129

a. Calendars were distributed and reviewed.
b. Summer reading is finished. See attached for program statistics.

Old Business:

Letter of Understanding revisions—under 11 a. last sentence "The Library will pay its proportionate share of the premiums." Cathy will have attorney change sentence and she will forward to the Township.

Handbook revisions—the Township has revised its employee handbook. We will review the revised version and discuss library addendums next month.

Non-resident fee—current fee is $75.00 per family per year or $25.00 per quarter. Currently we have 67 Independence patrons and 52 Rose Township patrons. The average cost for a Springfield resident with the bond repayment is $112.00. Ruth asked about the possibility of offering a free or low-cost card to students at Davisburg Elementary. We will research this option.

Karen moved to raise the non-resident fee to $100.00 per family per year beginning September 1st. Ruth seconded. Motion passed unanimously.

New Business:

The Millage rate for 2015—Joan moved we levy the full amount allowable under Headlee of .4173 and .500 for 2015. Karen seconded the motion. Motion passed unanimously.

401K changes—The township is updating the policy to include part-time employees and paid board members. They can contribute but the Township will not match funds. The library board felt this was reasonable. Karen so moved and Ruth seconded to amend our policy to include part-time employees if they wish to contribute to a 401K plan without Library matching funds. Ruth seconded. Motion carried.

2015 Budget—we will continue to work on finalizing figures for the 2015 budget and amending the 2014 budget.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Kathleen F. Rollins,
Secretary

KFR/cpf