

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, October 11, 2011**

I. CALL TO ORDER

The October 11, 2011 Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 6:35 p.m. by Chairperson Vallad at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present

Diane Baker
Dot LaLone
Anne Loncar
Jean Vallad
Darryl Wendt

Staff Present

Sarah Richmond
Jennifer Tucker

Others Present

Judy Hensler
Pete Moreau
Nancy Strole
Shandera Weishuhn

Commissioners Absent

Lisa Christensen with notification
Annette Zemon-Parker with notification

IV. AGENDA REVISIONS AND APPROVAL

Commissioner LaLone moved to accept the agenda as presented. Commissioner LaLone was supported by Commissioner Wendt. Vote on the motion: Yes: Baker, LaLone, Loncar, Vallad and Wendt; No: None; Absent: Christensen and Zemon-Parker. The motion carried by a 5-0 vote.

V. PUBLIC COMMENT

Nancy Strole complimented the staff and everyone that was involved on a wonderful Heritage Festival.

Shandera Weishuhn of Holly Youth Football submitted a proposal to the Park Commission to put in a football field where the soccer fields are currently. They would like to use the field as their home field for their games, which would be three days a season. The group has been having issues using the Holly High School football for their games due to all the recent rain.

Commissioner Loncar asked about the maintenance of the field.

Ms. Weishuhn stated that it is their intention to do the mowing and painting the lines on the fields. The group would continue to practice at the Karl Richter campus fields.

VI. CONSENT AGENDA

- A. Approval of Regular Meeting Minutes –September 13, 2011 with Additional Disbursements of \$75,942.50 for the Parks & Recreation Fund and \$ 200.00 for Trust & Agency
- B. Receipt of Activities Report for September
- C. Receipt of September Budget Printouts
- D. Receipt of Approved Township Board Meeting Minutes for August 11, 2011
- E. Receipt of E-mail from Township Auditor dated September 28, 2011 re: accrued comp time
Receipt of Communications
 - 1.

Chairperson Vallad moved to accept the consent agenda as presented. Chairperson Vallad was supported by Commissioner Loncar. Vote on the motion: Yes: Baker, LaLone, Loncar, Vallad and Wendt; No: None; Absent: Christensen and Zemon-Parker. The motion carried by a 5-0 vote.

VII. OLD BUSINESS

A. Discussion of Shultz Park Parking Lot/Shiawassee Basin Preserve Ball Fields

Director Tucker stated that after looking at all the options it may be a better use of the funding that the Department has to develop the two new fields at Shiawassee Basin Preserve and then waiting to see if additional parking is still necessary at Shultz Park if the Pee-Wee field is not being scheduled.

Director Tucker went over the budget numbers that were listed in her memo dated October 5, 2011.

Director Tucker stated that it might be possible to do the two ball fields and put in a football field in the area where the soccer fields are currently. In order to do that the football field would have to utilize one of the baseball field's outfield. Director Tucker then suggested forming a committee that would have the approval to spend up to \$ 25,000.00. \$ 20,000.00 is currently in the budget and the additional \$ 5,000.00 can be found elsewhere in the budget.

After further discussion the Park Commission appointed Commissioner Loncar, Commissioner Baker, and Chairperson Vallad to be on the "SBP Baseball Field Construction" Committee.

Chairperson Vallad moved to form a committee called the "SBP Baseball Field Construction" Committee comprised of Chairperson Vallad, Commissioners Loncar and Baker. The Committee has the authority to proceed with the construction of two ball fields along with the possibility of a football field in the outfield of one of the said baseball fields. The Committee is authorized to spend up to \$25,000.00 for these fields. Chairperson Vallad was supported by Commissioner Wendt. Vote on the motion: Yes: Baker, LaLone, Loncar, Vallad and Wendt; No: None; Absent: Christensen and Zemon-Parker. The motion carried by a 5-0 vote.

B. Springfield Site Action Committee Agreement – Nancy Strole

Chairperson Vallad moved to accept the agreement as presented at tonight's meeting dated October 4, 2011. Chairperson Vallad was supported by Commissioner Baker. Vote on the motion: Yes: Baker, LaLone, Loncar, Vallad and Wendt; No: None; Absent: Christensen and Zemon-Parker. The motion carried by a 5-0 vote.

Further Discussion

Commissioner Baker asked for clarification on points 4 and 9 of the agreement.

Nancy Strole clarified both of the points for the Commission.

VIII. NEW BUSINESS

A. Wilderness Budget

Director Tucker stated that the Wilderness Budget included in the packets was now has additional cost centers and line items to make it a more usable budget. Director Tucker stated that she placed \$ 1,000.00 in the Repair and Maintenance line item for any unforeseen items that may happen in 2012.

Chairperson Vallad stated that in her opinion any parkland purchased with endowment funds should have 'preserve' in the new name.

Commissioner LaLone moved to accept the 2012 Wilderness Property Budget as presented. Commissioner LaLone was supported by Commissioner Baker. Vote on the motion: Yes: Baker, LaLone, Loncar, Vallad and Wendt; No: None; Absent: Christensen and Zemon-Parker. The motion carried by a 5-0 vote.

B. Discussion of Rotary Park Bridge Plank

The Commission discussed whether they should purchase a plank on the newly renovated Rotary Park Bridge.

It was decided that the Commission would purchase a plank and they would each donate personally for the plank.

Chairperson Vallad moved to purchase a whole blank on the Rotary Park Bridge to say "Springfield Township Parks and Recreation" and the money would come from the Commission members. Vote on the motion: Yes: Baker, LaLone, Loncar, Vallad and Wendt; No: None; Absent: Christensen and Zemon-Parker. The motion carried by a 5-0 vote.

X. TREASURER'S REPORT

A. Bills List

Commissioner Wendt moved to approve payment of the bills as follows: Parks and Recreation at \$ 27,694.29 and Trust and Agency at \$ 350.00. Commissioner Wendt was

supported by Commissioner LaLone. Vote on the motion: Yes: Baker, LaLone, Loncar, Vallad and Wendt; No: None; Absent: Christensen and Zemon-Parker. The motion carried by a 5-0 vote.

XI. COMMITTEE REPORTS

A. Policy & Procedure

None

XII. PUBLIC COMMENT

Pete Moreau stated that he thought the Heritage Festival was great and he is a proud "Davisburger".

Judy Hensler agreed with Mr. Moreau that the Festival was great.

Nancy Strole said the Festival was a real opportunity to highlight the facilities, properties and programs and that it doesn't just happen, it takes hard work and dedication by the staff. She also stated that she did the wagon ride on Sunday and it went really well. She also wanted to say that the cemetery looks great.

XIII. COMMISSIONER COMMENT

Commissioner Loncar thanked the staff for a great job on the Heritage Festival and said it was well organized. The event on Sunday was well organized and it was great. Kudos to the Library and Clerk's Department on that event.

Commissioner Baker thanked the staff for all their hard work on the Festival. She also wanted to know how the swallow wort removal went.

Director Tucker stated that nineteen bags of swallow wort were removed with three volunteers from the Knights of Columbus in a two hour time period.

Commissioner LaLone stated ditto on Commissioner Baker comments and wanted to know when the light at Davisburg and Dixie would be installed.

Judy Hensler stated it would not be installed until next spring.

Commissioner Wendt stated that the staff did a good job on the Heritage Festival. He also stated that the Commission needs to pull together and voice their opinion on the 2012 budget to the Township Board and their next budget workshop meeting.

Chairperson Vallad stated that the Heritage Festival was wonderful. She stated that there was some great feedback from the Visioning Workshop and one thing she took from it was that it may be necessary to put some money into marketing. She also thinks that Director Tucker needs to send a follow up letter to the football organization stating that their proposal needs some additional information.

IVX. ADJOURNMENT

Commissioner Wendt moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 8:12 pm. Commissioner Wendt was supported by Commissioner Baker. Vote on the motion: Yes: Baker, LaLone, Loncar, Vallad and Wendt; No: None; Absent: Christensen and Zemon-Parker. The motion carried by a 5-0 vote.

Jennifer Tucker, Director of Parks & Recreation

Jean Vallad, Chairperson of Park Commission