

**Springfield Township
Park & Recreation Commission Regular Meeting
Tuesday, July 14, 2015**

I. CALL TO ORDER

The July 14, 2015 Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 7:01 p.m. by Chairperson Danishevskaya at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present	Staff Present	Others Present
Diane Baker	Sarah Richmond	
Roger Bower	Kyle Ryan	
Lisa Christensen	Kathy VanGilder	
Elena Danishevskaya		
Dennis Omell		
Angela Spicer		
Jean Vallad		

Commissioners Absent

None

IV. AGENDA REVISIONS AND APPROVAL

Chairperson Danishevskaya moved to accept the agenda as presented. Supported by Commissioner Christensen. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer, Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Special Meeting Minutes –June 18, 2015 with Additional Disbursements of \$4,024.72 for the Parks & Recreation Fund and \$600.00 for Trust & Agency
- B. Receipt of Activities Report for June
- C. Receipt Progress Report for June
- D. Receipt of June Budget Printouts
- E. Receipt of Fifty Plus Active Adults Newsletter for July & August 2015
- F. Approval of 2015 Office Holiday Schedule
- G. Approval of 2016 Rental Rates
- H. Approval of Office Assistant Job Description

Receipt of Communications

Commissioner Baker asked about the ongoing reports. She stated that there were still some things to complete under the Davis Lake Overlook item and she asked about the cost of finishing these items.

Director Richmond confirmed that the materials were already purchased and she is hoping they can begin installation on these items soon. She stated that they will be putting fencing around the parking lot itself.

Chairperson Danishevskaya moved to accept the consent agenda as presented. Supported by Commissioner Bower. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer, Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. Discussion of Request by Davisburg Piecemakers Quilt Guild

Director Richmond stated that she received a phone call from the Davisburg Piecemakers Quilt Guild asking if the Commission would allow them to make a donation of quilts to the Fire Department and in exchange they would receive a credit to their yearly Hart Community Center rental. Director Richmond stated that she knows typically donations of in-kind services are only accepted if it benefitted the Hart Community Center. She stated that it is a noble gesture, but it does not directly benefit the building or the department. Director Richmond stated that she did forewarn the group and was honest with the policy but agreed to bring it to the Commission.

Chairperson Danishevskaya moved to deny the request. Supported by Commissioner Vallad. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer, Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

B. Discussion of Five Year Plans

Director Richmond presented the five year equipment plan. She stated that the Department began doing the 5 year plan as a request from the Township Board. She stated that she did make several changes from what was submitted last year after consulting with Parks staff members. She stated that the first priority is acquiring a new truck and retiring the GMC truck. The driver's side door has been replaced with a door from the junkyard. The reason she is requesting a snow plow package and 4 X 4 is that this truck is required to go a lot of places where a 4 X 4 is needed. The Commission indicated that they would want a new truck to be snow plow ready in case the white truck was broken down. She reviewed the five year equipment plan that was included in the Commission packet and indicated that it included a small equipment purchase of \$500.00 each year. She stated that they need to replace equipment every season. She stated that she included a tractor purchase in 2017. The Ford tractor is still in the shop awaiting estimates on the repairs from the accident in May. Parts for this tractor are very hard to find and they have yet to find parts and consequently, the future of this tractor is very uncertain. She stated that she also put computers under 2017; if they did not need to purchase at this time, they would hold off but the average life of a computer is about 5

years and they will have to evaluate each individually. The Department does save its documents and information to the Township server.

Commissioner Vallad asked if it would be smarter to start replacing them now, one a year.

Director Richmond replied that she spoke to the IT Manager about this and she indicated that they do not have the funds to do this next year. She stated that they will look at the greatest need in 2017, but they bought the last four computers together and would like to replace them as needed. She stated that with the new purchase of computers they also will need to purchase software, or if it is available they will also look at leasing the software. She stated that they also need a new printer so they can print to multiple sources.

Chairperson Danishevskaya described a federal program in which a municipality can get all of these items and suggested that Director Richmond look into it. She stated that she will provide the website and contact information for this free service. It is military surplus equipment.

Director Richmond stated that the pricing determination was figured by the IT Manager and she got the information on the truck from Oakland County's website.

Commissioner Vallad asked about the truck that was priced out and if it was $\frac{3}{4}$ ton or $\frac{1}{2}$ ton.

Director Richmond replied $\frac{1}{2}$ ton.

Commissioner Vallad asked if there was a different type of vehicle that would work better than an actual tractor.

Director Richmond stated that they need something that can accommodate the brush hog, posthole digger and other implements that are used on the tractor.

Director Richmond continued with the Stewardship plan. She stated that she did not change this and it is the same as last year. She stated that she would like to talk to the new Natural Resource Manager once that individual is hired to get their suggestions and feedback on the plan. The existing burns were put in place when the Department had grant funding and they need to be reviewed. She stated that it hurt the Department this year that they could not burn #2, #3 and #7 due to the Poweshiek skipperling. She has not received any information yet on this year's Poweshiek skipperlings count.

Commissioner Bower stated that in 1850 the extinction rate of living things was one extinction every 5 years and today it is 150 to 200 extinctions every day. He stated that what they are doing is important.

Director Richmond suggested that the Department will have to do some treatment along Long Lake because it is getting overgrown. This winter the Department is looking to get permission to do some cutting.

Commissioner Bower asked if there was information about burning.

Director Richmond indicated that burning can be good, but if you burn at the wrong time of the year, it would not have the desired effect.

Commissioner Vallad asked if someone had been offered the stewardship job.

Director Richmond confirmed no; they have second interviews coming up on Thursday.

Commissioner Baker asked if they could have a workshop on natural deterrents as opposed to pesticides.

Director Richmond replied that the Township and CISMA just held invasive workshops. She stated that with some of the plants there is nothing to do but use an herbicide. She stated that they are careful to treat only the patch and not the land around it.

Commissioner Baker asked about a workshop for the residents.

Director Richmond stated that the township held a workshop back in May for the residents. Director Richmond also stated that this would be under the job description of the Natural Resources Manager position that they are currently interviewing for. She stated that part of it is to use native plantings and watch what is brought in. Oakland County is the epicenter for swallowwort and the parks have a lot of it too. She explained that deer and other animals are responsible for the transfer of invasives onto property.

Mr. Ryan explained that a lot of the invasive species are found together. They thrive in the same environment and if you fight one, it generally works on the other invasive species that are around it.

Director Richmond stated that once the invasives change the pH of the soil, only certain things can grow there. They are working hard to fill the area with native plantings and encourage homeowners to also plant native plantings. They are careful and conservative with the chemical usage, but that is not the norm.

Mr. Bower asked about the aquatic weed harvesting.

Director Richmond replied that it works. They have a great working relationship with Oakland County and they chemically treat twice per year. If it is a hot summer, it is full of weeds and it stinks.

Mr. Ryan indicated that it is almost a public service to eliminate the smell.

Director Richmond stated that she was happy with the treatment of Mill Pond and people are using the beach.

Mr. Ryan stated that the milfoil is the biggest problem.

Director Richmond stated that the year that they did not mechanically remove the weeds, it smelled bad. Oakland County helps in this treatment because of the proximity to the golf course.

Director Richmond continued with the Capital Improvement Plan. She stated that there were things that were removed, like a play structure at Shultz Park and a second drive at Shultz Park. The items for 2016 include a hot water heater for Hart Community Center and HVAC units. On Thursday, she met with a contractor and she summarized his recommendations totaling a price of \$10,850.00 which is on par with other companies and is a good competitive bid. She asked the Commission if they should still go out for bids.

Commissioner Vallad moved to add item “D. Discussion of Furnace and Air Conditioning Units for the Hart Community Center” to “New Business” on the Agenda. Supported by Commissioner Omell. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer, Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

Director Richmond continued with the Capital Improvement Plan. She indicated that she added safety surface to Shultz Park for around the swings and since there really is no safety surface there now. She suggested that they also add a mow strip around it that is expandable. She also included \$2500.00 for a well pump as recommended by the well contractor who also suggested a well tank purchase in 2017. She stated that this has been mentioned before as something that will be needed.

Commissioner Vallad asked about the current flooding situation around the play structure at Mill Pond Park.

Mr. Ryan stated that the fix did not work and it still floods.

Commissioner Vallad asked if it could have been worse if they had not done the improvements.

Mr. Ryan answered that it is hard to say. He has not been there the last couple of years so he cannot comment, but it did not fix the problem. The water does clear out in about an hour, but it still builds up after a large rain.

Director Richmond stated that she included safety surface purchase at Shiawassee in the Capital Improvement Plan. She stated that she also included money to improve and add to the athletic fields because that is needed every year, specifically for athletic meal which is the surface of the ball fields. Next year she also included money for gravel in Shiawassee. Director Richmond stated that she included the maintenance building although realistically there is not money in the budget for this but eventually it will need to be addressed. She also included a note about the demolition of the Shiawassee house but doesn't know if this will take place this year or next. She continued with the Capital Improvement Plan outlining purchases like lids for garbage cans, interpretive signage and rule sign at the South Entrance of the Shiawassee Basin Preserve.

Commissioner Vallad asked if all of these items in the plan were accomplished in 2014. Director Richmond answered that they did not move the dock, they did not make repairs to rowboat, they did do bumper blocks, signs at Mill Pond Park and the Boy Scout did do the observation deck. They did not put sand in at Green Lake Park and she continued summarizing all of the items from the 2014 plan that were done and those items that were not done.

Director Richmond continued with the summary of the Capital Improvement Plan that was provided to the Commissioners. She stated that it was important to maintain the trails that they have and not allocate a large amount of money toward improvement projects regarding trails.

Commissioner Baker asked if the maintenance garage was an example of how they could use that contingency fund.

Director Richmond replied that right now the budget does not allow them to add and save continually for something when there are things that they need to address now.

Commissioner Vallad asked how 2015 is going now.

Director Richmond stated that the staff has been working very hard at getting things done with what they have. The Parks Maintenance is definitely doing that including painting of picnic tables and landscaping at Mill Pond. They have bought items to put in the beds and they also had the 4-H group working on the beds. She continued to summarize the 2015 projects that have been done so far this year and what has not been done as well as how the budget will be adjusted. She discussed the invasive treatment removal that is in the budget for 2015 and indicated that it is difficult to figure out when to do it because timing is critical.

Commissioner Omell asked if they were utilizing the Oakland County Trustees.

Director Richmond answered yes; they are booked for Heritage Festival and that they would be coming out on Wednesday, July 15th to help on the trails. She asked if there were any more questions regarding the 5 year plan and indicated that the Commission still had to set priorities.

Commissioner Omell stated that he believes the price of the well pump is high.

Director Richmond stated that anything over \$750.00 has to go out to bid so they will see what the bids come back at.

Commissioner Omell asked if they were going to go ahead and replace it now.

Mr. Ryan answered that the idea is to take care of it and not let it get so bad that the well has to be replaced. He stated that the contractor has been great and been giving them excellent service. He stated that it is hard on the well pumps when they are shut down for four months of the year.

Director Richmond replied that Ray Houtz is their current contractor and he has been good to the Department.

Commissioners concluded that they did not have any more questions regarding the five year plan.

C. Discussion of 2016 Budget

Director Richmond verified that they were short approximately \$55,000.00 in the 2016 budget. She wondered if she should try to make this balance but decided to come to the Commission for help establishing priorities. She suggested that they start with the revenues and then work on the expenditures. The tax revenue was based on a figure given to her by the Township Supervisor which is up from last year. She stated that they do not have any planned grant funds coming in. She emailed her contact at DNR to find out about grant opportunities and has tried to establish contact with USDA to see if they have any upcoming grant programs. She stated that the new Natural Resources Manager may know of grant programs for Township wide since this is part of their job description. She included the \$35,000.00 from prior year fund for the truck. She stated that the transfer from General Fund at \$6,200.00 was to offset the Civic Center allocation amount. She went back and asked the Clerk about this amount and she reviewed the memo from 2014 which stated that the General Fund will absorb the Park's Civic Center allocation through 2016. She stated that the reason it is worded like that is because 2016 is an election year and they could potentially have a new Township Board. She has been asked by the Supervisor to remind the Commission that the Township is paying for the Natural Resources Manager position.

Commissioner Vallad asked Commissioner Baker where the contingency amount was that she was asking about earlier.

Commissioner Baker stated that they had talked about creating a line item for projects that were going to be down the road to build up to the year that they wanted to use it. She wondered if this is a project that they could use this for.

Commissioners concluded that it is in the Capital Improvement Plan.

Director Richmond stated that the proposed budget does not include Lake Shiawassee. The budget will have to be amended when that project is determined. She is still waiting to hear about the title work. She included 3% raises after receiving feedback at last month's meeting and included the 5% for stewardship and she included items from the five year plan. She outlined the purchases under Supplies and Equipment. She summarized the 2016 Budget document provided to the Commissioners.

Commissioner Vallad suggested the removal of the words "Prescribed Burn" under the notes section in the stewardship cost center.

Director Richmond concurred. She is hoping for grant funding for this item and has contacted DNR regarding this. She continued to summarize the proposed budget for 2016.

Chairperson Danishevskaya asked about the brochure costs and asked about competitive bids.

Director Richmond replied that they are looking at competitive bids for this and they are only distributing the brochure twice a year. It really seems to bring people to their programs. She increased the charges for ads to bring in revenue but she is conservative in her revenue projections.

Commissioner Christensen asked if they sell the back page because it is a big seller in Independence Township.

Director Richmond answered no, not currently and she asked Commissioner Christensen to send her the pricing information. She asked the Commission to determine what they would like to make as far as General Fund request and if they wanted to meet again prior to the presentation before the Township Board. She stated that she did look at the Prior Year Fund for 2015 after following Ken Palka's suggestion. She reviewed what was expected to be used out of the allocated funds for 2015.

Chairperson Danishevskaya stated that \$50,000.00 is a large number and suggested that usually we looked at salaries and big ticket items and going through each line item for possible cuts. They need to keep purchasing and planning; they can't stop doing that.

Director Richmond confirmed that one thing that went up in this year's budget is health costs. She was told to use 15% by the Township Supervisor and in the past she has been told to put the cost in for all eligible employees because when open enrollment comes up, these employees can all take the insurance. She stated that with the Affordable Health Care Act, it is no longer easy to simply say what the 2 person rate is; it is now based on a case by case basis per individual.

Commissioner Bower asked how long we can continue to dip into the Prior Year Fund.

Director Richmond agreed that we couldn't continue to balance the budget using Prior Year Funds.

Chairperson Danishevskaya stated that she is not in favor of cutting salaries.

Commissioner Baker asked if the Township Board gets a benefit from the Parks truck.

Director Richmond stated that the Township gave the Ford truck to the Parks Department. The only time they get any benefit is when their truck breaks down, Parks helps them by plowing. The Department moves the voting equipment with the Department's vehicles, but we charge off that time.

Commissioner Baker asked if they should ask the Township for help with the truck costs.

Director Richmond stated not for the truck.

Commissioner Vallad stated that, at one of our joint meetings, the Board indicated that they would help with stewardship costs.

Director Richmond indicated that the hope is to get the truck for under \$35,000.00 but since they want to keep this truck for a long time, it has to have the accessories that we want.

Commissioner Baker suggested getting an older model.

Mr. Ryan stated that the current truck is 14 years old so they clearly do not get a new vehicle every year.

Commissioner Vallad stated that with the discounts that are given to municipalities, it really isn't a benefit to get a used vehicle.

Commissioner Christensen stated that her Township is leasing a vehicle.

Director Richmond stated that she would like to see how a lease agreement would work for our department.

Chairperson Danishevskaya stated that she is aware of a government leasing program where you do not turn it in at the end of the lease and this program might be beneficial for the department.

Director Richmond replied that she would like to find out more information about this.

Mr. Ryan asked why the department has to buy something outright; isn't it possible for them to buy a vehicle per terms like an individual does.

Commissioners discussed the reason behind buying outright and the savings on interest and fees saved.

Commissioner Christensen asked what type of printer the department was looking to get.

Director Richmond replied a stand along sit on the desk printer. She confirmed that it is about \$500 and under the spending limit.

Commissioner Vallad stated that the department should look into the lease to own option for vehicles.

Mr. Ryan concurred.

Commissioner Christensen stated that this lease to own might be available for a new tractor.

Commissioner Vallad stated that they should put a lift gate on the new truck. She also inquired whether it would work with the salt spreader.

Director Richmond indicated that this is included in the \$35,000.00 estimate for the truck. She confirmed that the budget meetings would begin in August. She was told that at the first one the Township Board would be discussing the Fire Department and General Fund. The next budget meeting is September 17, 2015 and it would be regarding the Parks budget. She stated

that the Supervisor needs to know the Parks request by July 31, 2015 so that it can be put into the budget.

Commissioner Vallad asked if there was anything they could do to reduce the hospitalization line item.

Director Richmond reiterated that she was told 15% by the Supervisor. She had to budget for current employees in case they want to take the insurance if they are eligible.

Commissioners discussed the price and rates of health care.

Commissioner Vallad questioned the 5% for stewardship. She asked about doing the work in-house.

Director Richmond stated that she wants to do as much as they can in-house but they cannot do prescribed burns. The number of employees determines how much they can take on for invasive treatment.

Commissioner Baker asked about getting an intern to work in-house.

Director Richmond stated that she can look into internships but interns are difficult to get sometimes unless they are paid.

Chairperson Danishevskaya indicated that internships also require a lot of supervision which would take other staff member's time.

Director Richmond stated that an intern can also work for 3 months and they leave. She stated that the personnel in the office right now is going through a lot of turnover and there is time that is needed for training.

Commissioner Baker suggested that even if we have to pay a stipend, we still will not be paying medical.

Commissioner Omell suggested that we have to take out of Prior Year Funds to do the 5 year plan.

Commissioner Vallad answered no; we have to cut the budget.

Director Richmond stated that we have to cut the budget, get more revenue through grants or ask the Township Board.

Commissioner Christensen asked when she would know about grants.

Director Richmond answered she has no idea.

Commissioner Vallad asked the staff members present what their thoughts are on the 2016 budget.

Ms. VanGilder stated that maybe they should add an event to bring in more revenue. She indicated that they are starting a lacrosse program at the Holly High School and perhaps a feeder program for lacrosse. She stated that Ms. DeSimpelare put together a new Halloween event in her interview that was interesting. She questioned if they could cut money on the flyers; perhaps lessening the amount.

Commissioner Christensen concurred with cutting some of the flyers.

Mr. Ryan stated that a lot of this is built on no grant money and the Natural Resources Manager's job is to find money.

Director Richmond confirmed that the new truck is coming out of Prior Year Funds and it is not included in the \$55,000.00 that they have to find.

Commissioners and Mr. Ryan discussed the truck purchase and where it is coming from.

Commissioners confirmed that they would like to see the budget with and without the raises.

Commissioner Bower confirmed that everyone sort of got a raise this year because they got new jobs and maybe raises aren't as important this year as next year.

Commissioner Baker confirmed that we have to tighten our belts and this is something we have to look at just as we have done in the past.

Commissioners concurred that they would not give some people raises and not others.

Commissioner Vallad suggested that raises should be put in contingency and then we can look at it next time and 5% in stewardship is too much, she suggested 3% and ask the Township for \$10,000.00 toward prescribed burns and /or invasive species removal.

Commissioner Christensen agreed.

Commissioners discussed programming costs versus stewardship costs.

Commissioner Vallad stated that programming costs pay themselves and they are important. She stated that she hopes the new employee finds grant funds and we should have the Prior Year Funds in case we need matching funds for grants.

Director Richmond asked if she should keep the recording secretary in the budget or should we add it to the office assistant's job duties. She stated that the new office assistant might be able to take on the responsibility of the minutes; it would depend on the person filling that position.

Commissioner Baker suggested that this is something that perhaps an intern could do.

Commissioner Christensen stated that frequently the intern has to do so many different things; this is kind of a low responsibility.

Chairperson Danishevskaya stated that the Director has to live with the budget and she asked Director Richmond what she thinks.

Director Richmond stated that there is not a lot of wiggle room in this budget. She stated that she will look again at the budget. She stated that she put an HR Consultant in for \$1,000.00 and she could take that out. She hopes that the grant opportunities come through.

Commissioner Vallad stated that it should be understood by the Township Board that we are constantly looking for grant funds.

Commissioner Bower asked about the house demolition.

Director Richmond stated that whether it comes down this year or next year, it will probably have to come out of Prior Year Funds.

Commissioner Vallad confirmed that Director Richmond was going to rework the budget for 2016 looking at putting raises in the contingency line, potentially removing the recording secretary, cutting the stewardship to 3% and asking the Township Board for \$10,000.00 for invasive removal along with letting them know that we are still looking at all grant opportunities . The Township is taking on a lot hiring the new position but we were also told that the Township is willing to support stewardship efforts.

Commissioners discussed how much to request from the Township Board for stewardship. Commissioners agreed with \$15,000.00.

Commissioner Spicer suggested cutting back on the Commissioner's pay.

Commissioner Vallad stated that we always save money in that line anyway because everyone does not come to every meeting.

Commissioners confirmed that they would ask for \$15,000.00 and they would not need to meet again before their August regular meeting.

Director Richmond confirmed that she would actually be requesting the \$6,200.00 and the \$15,000.00. She asked if that is what the Commission was asking her to do.

Commissioners agreed with this request.

Director Richmond reviewed the Stewardship budget. She stated River Run Preserve has to be a priority for next year. She suggested that the Department may be able to start cutting the trail this year and do the big push next year to work on that park.

Commissioner Omell asked if they are going to get Shiawassee done before River Run.

Director Richmond answered yes, that is why nothing has been done in River Run this year.

D. Discussion of Furnace and Air Conditioning Units for the Hart Community Center

Director Richmond reviewed the recent proposal received by a new company referred to them by Mike Forst, Civic Center Property Manager. She reviewed the information that was received from the contractors. She asked the Commission if she should bid it out again based on this new information.

Commissioners agreed that Director Richmond should prepare the specs and rebid the project and Commissioners confirmed that Director Richmond does not need to come back before the Commission with the bid specs to rebid the project.

IX. TREASURER'S REPORT

A. Bills List

Commissioner Christensen moved to approve payment of the bills as follows: Parks and Recreation at \$ 7,103.53 and \$550.00 for Trust and Agency. Seconded by Commissioner Spicer. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer, Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

Director Richmond confirmed that deposits for rentals are not returned until the Hart Community Center and /or Pavilions are inspected.

X. COMMITTEE REPORTS

A. Hiring Committee

Director Richmond stated that she will include Recording Secretary in Office Assistant position. The Natural Resources position is moving forward with second interviews scheduled. She is hoping to interview for the open Gate Attendant position next week. The Department lost their seasonal employee sooner than anticipated.

B. Stewardship

Commissioner Vallad moved to remove "Stewardship Committee" from the agenda. Seconded by Commissioner Bower. Vote on the motion: Yes: Baker, Bower, Christensen, Danishevskaya, Omell, Spicer, Vallad; No: None; Absent: None. The motion carried by a 7-0 vote.

XI. PUBLIC COMMENT

None

XII. COMMISSIONER COMMENT

Commissioner Baker stated that she appreciated the work that Director Richmond is doing on the budget and with the new staff.

Commissioner Spicer confirmed that the staff is doing a great job and she has heard positive comments about the trails.

Commissioner Bower stated that the gates and parks look great.

Commissioner Christensen stated that she hopes the Twilight Trail event goes well.

Director Richmond summarized the Twilight Trail event scheduled to be held on July 17, 2015.

Commissioner Omell thanked the staff.

Commissioner Vallad stated that there is a meeting of the Friends of the Parks tomorrow morning.

Chairperson Danishevskaya thanked the staff for all of their hard work.

XIII. ADJOURNMENT

Commissioner Baker moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation Commission at 9:11 pm. Commissioner Omell was supported by Commissioner Omell. Vote on the motion: Yes: Baker, Bower, Christensen, Omell; No: None; Absent: Danishevskaya, Spicer, Vallad. The motion carried by a 4-0 vote.